

# Proposed Amendments

CONSTITUTION AND BYLAWS  
OF  
FOX VALLEY OPERATORS ASSOCIATION

Adopted April, 2011

Executive ~~Committee~~ **Board:**

Edward Brown      President

Jason Treat        Vice President

Dan Langguth      Secretary/Treasurer

# FOX VALLEY OPERATORS ASSOCIATION

Constitution and Bylaws

Of the Fox Valley

Operators Associations

## CONSTITUTION

### ARTICLE I

The name of this organization shall be the Fox Valley Operators Association.

### ARTICLE II

#### Objectives

The objectives of this Association shall be:

SECTION 1: The advancement of fundamental and practical knowledge of the water environment, its basic qualities, and the physical laws governing its interaction with other aspects of the environment and with the aesthetic, economic, and biological needs of the earth's inhabitants, concerning the nature, collection, treatment, reclamation and disposal of domestic and industrial waste water.

SECTION 2: The advancement of practical knowledge in the technical, design, construction, operation and management of facilities for the collection and treatment and / or reclamation of waste waters.

SECTION 3: The implementation of the objectives previously stated through the exchange of information and experience among its members, and other interested persons, by a monthly meeting of its member, affiliation with ~~the Illinois Water pollution Control Association~~ **all other recognized Associations**, and participation in the activities of these other recognized Associations.

SECTION 4: The fostering of the formation, growth and affiliation of organizations intended to serve treatment plant personnel and encourage the eventual incorporation of such persons into the Association.

SECTION 5: The promotion of public understanding and the encouragement of sound regional policy in matters relating to the waste water field.

SECTION 6: The improvement of the professional status of all personnel engaged in any aspect of the waste water field including, but not limited to, the design, management, and operation of waste water facilities.

SECTION 7: The stimulation of public awareness of the relationship of waste water to the general public welfare and the preservation and promotion of such awareness.

### ARTICLE III

#### FRANCHISE

SECTION 1: The service area of the Association shall consist of, but not be limited to, the Fox River Valley area of Illinois.

### ARTICLE IV

#### Membership

SECTION 1: The membership shall consist of persons and groups of persons interested in any of the objectives of the Association (Article II) and having such qualifications as are prescribed in the Bylaws governing membership.

SECTION 2: The term “Active Member” as used in this Constitution shall include all member having the rights and privileges of the Association as prescribed in the Bylaws.

### ARTICLE V

#### Officers

SECTION 1: All officers shall be active members of the Association. The officers of the Association shall be a President, Vice President, and a Secretary/Treasurer. These officers shall constitute the Executive ~~Committee~~ **Board** which shall be the governing body of the Association, and shall conduct its affairs in accordance with the Constitution and Bylaws.

### ARTICLE VI

#### Election of Officers

SECTION 1: One monthly meeting will include during the business meeting, a time set aside for election of officers. This month shall be the month of December.

SECTION 2: Prior to the December monthly meeting, the president shall find at least one nominee to fill the vacated Secretary/Treasurer position. The president shall bring forth the name of names of nominees to fill the vacated position. The nominee(s) shall be voted upon and determined by majority vote of all members present. The Vice President and

Secretary/Treasurer's votes shall count as part of the members vote. The President shall only vote in a case of a tie, his/her vote being the decisive vote. There shall be no proxy voting.

## ARTICLE VII

### Term of Office

SECTION 1: The term of office for all officers shall be three (3) staggered years. The first year being Secretary – Treasurer: the second year being Vice President, and the third year being President.

SECTION 2: The Executive ~~Committee~~ Board shall be eligible to succeed themselves in consecutive terms being that there is no willing Active Members' name in nomination.

SECTION 3: The term of office for the new Executive ~~Committee~~ Board shall start at the close of the December monthly meeting.

## ARTICLE VIII

### Amendments

Amendments to this Constitution may originate in the Executive ~~Committee~~ Board, or through it. It shall take a majority vote of all active members to pass any amendment. Proxy votes will be allowed for amendment voting. Proxy votes must be in writing and signed by the voter.

## BYLAWS

### ARTICLE 1

#### Classification of Members

SECTION 1: An Active Member shall be any person **in good standing, and who is** engaged or interested in the advancement of knowledge relating to the objectives of the Association. This person shall have all of the rights and privileges granted by the Association.

SECTION 2: A Life Member, officially known as an Associate Life Member, shall be a person who is granted Life member recognition by the Association. **Nominees shall be an individual who has been an active participant in The Association for more than 15 years, and who has retired from gainful employment and who is not currently professionally affiliated with the wastewater profession.** Life Members shall have all the rights and privileges of an Active Member, **may serve as a member of an Association Committee or Subcommittee. An Associate Life Member** ~~but~~ shall pay no dues.

### ARTICLE II

#### Admission

SECTION 1: Any person or organization desiring to be an Active Member of the Association shall make their intention known to the Secretary – Treasurer. Such intent shall be accompanied by the current dues (Article III). There shall be no initiation fee.

SECTION 2: All applicants will be given equal consideration regardless of race, creed, color, sex, national origin or beliefs.

SECTION 3: The Executive ~~Committee~~ **Board** is empowered to accept or reject an application for membership. Any member may be expelled without refund of dues for good and sufficient reason by unanimous vote of the Executive ~~Committee~~ **Board**.

SECTION 4: Active Members whose dues have not been paid within three (~~3~~**2**) monthly meeting dates of the renewal date shall be given notice of such default by the Executive ~~Committee~~ **Board**. If the dues remain unpaid through the next monthly meeting, the members in default may be removed from the roll by the Executive ~~Committee~~ **Board and will no longer have privileges as described throughout the Constitution and By-Laws.**

SECTION 5: **Members who have been removed by reason of default may have their privileges restored by rejoining the following fiscal year and paying the current annual membership fee, or by bringing their outstanding/unpaid dues current plus a Reinstatement Fee equal to the current, annual membership fees.**

### ARTICLE III

#### Fees and Dues

SECTION 1: The annual dues shall be established by the Association and may be changed by majority vote of Active Members at the monthly meeting in which changing dues was discussed. No dues are payable in the case of Life Members.

SECTION 2: Annual dues are payable to the Secretary/Treasurer and may be paid in advance up to two (2) monthly meetings.

SECTION 3: The executive Board may charge a Non-Members Fee for any Association event. This fee is equal to the set cost of the event plus the amount of the annual dues. The additional cost shall pay for the individual's membership fee granting him/her all Association privileges for that fiscal year.

SECTION 4: The fiscal year of the Association shall begin on June 1 and end on May 31.

### ARTICLE IV

#### Meetings

SECTION 1: A regular monthly meeting of the Association shall be held at such place and dates as shall be selected by the Executive ~~Committee~~ Board. Regular monthly meeting shall be scheduled on the 2<sup>nd</sup> Thursday of the month.

SECTION 2: Special meetings may be held at such times and places as designated by the Executive ~~Committee~~ Board.

SECTION 3: Notices of all meetings, excluding Special Meetings shall be sent out by the Secretary at least ten (10) days in advance.

### ARTICLE V

#### Duties of Officers

SECTION 1: The President shall supervise the affairs of the Association and shall preside at all Association meetings during the time he/she holds office. The President will also cast the deciding vote in all tied voting.

SECTION 2: The Vice – President shall perform the duties of the President in the event that the President is unable for any reason to carry out his/her functions. He/she also shall attend all meetings during the time he/she holds office. The Vice-President shall act as liaison between the Operators Award Committee and the Executive Board.

SECTION 3: The Secretary/Treasurer shall, subject to direction of the Executive ~~Committee Board~~, be the Executive ~~Administration Administrator~~ of the Association. He/she shall notify all members at least one month before dues are collected of the amount of dues payable for the year; he/she shall collect all dues and other revenues of the Association; he/she shall keep financial records and reports at the monthly meetings on all receipts, expenditures, and debts of the Association; and he/she shall maintain a complete record of all its activities and transactions.

The person who shall fill this position does not have to be bonded by a bonding agency.

SECTION 4: The Executive ~~Committee Board~~ shall direct all business of the Association between monthly meetings.

## ARTICLE VI

### Committees

SECTION 1: The President is empowered to appoint such committees as may be required to advance the best interests of the Association and the enable it to fulfill its objectives.

SECTION 2: Committees established shall have a Charter that is to be used as guidelines to conduct business by.

SECTION 3: Committee ~~chairmen~~ Chairpersons shall be Active Members of the Association, and shall be appointed annually by and report directly to the President.

SECTION 4: Committee Members shall be appointed as described in the Committee Charter.

## ARTICLE VII

### EXECUTIVE COMMITTEE

SECTION 1: The affairs of The Association shall be managed by the Executive Committee under such rules that the Executive Board may determine, subject to the specific conditions of the document.

SECTION 2: The Executive Committee shall consist of

The President

The Vice President

The Secretary/Treasurer

The First Past President

The Second Past President

The Educational Committee Chairperson

The President shall be the Presiding Officer of the Executive Committee.

SECTION 3: The Executive Committee shall direct the funds of the Association. The Executive Committee shall prepare a budget plan to be presented to the membership at a monthly meeting for approval. After the budget approval any monies to be spent above the budgeted funds shall have membership approval prior to spending. No financial commitments shall be incurred that are beyond the funds available or otherwise due.

SECTION 4: The Executive Committee shall develop a Five Year Plan giving the Association direction as to future goals.

SECTION 5: All votes conducted by the Executive Committee shall pass with a majority vote unless otherwise specified in the Association By-Laws.

SECTION 6: The Executive Committee shall appoint an Executive Director for a term of one (1) year at the January Executive Committee Meeting. The term of office shall begin at the following monthly meeting prior to the adjournment of the monthly business meeting. Eligible candidates for the Executive Director position must have served prior on the Executive Board.

## ARTICLE VIII

### Amendments

Amendments to the Bylaws may originate in the Executive Committee, or through it. It shall take a majority vote of all Active Members to pass any amendment. Proxy votes will be allowed for amendment voting. Proxy votes must be in writing and signed by voter.